

CITY OF FREEPORT
ECONOMIC DEVELOPMENT CORPORATION
430 North Brazosport Blvd., Freeport Tx 77541

STATE OF TEXAS)
)
COUNTY OF BRAZORIA)
)
CITY OF FREEPORT)

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met in regular session Thursday, September 11, 2014, at the Freeport City Council Chambers, 430 North Brazosport Blvd., for the purpose of considering the agenda items.

MEMBERS OF THE BOARD PRESENT:

Brooks Bass, President
Troy Brimage, Vice President
Trent D Allen
Mark A Friudenberg
Jason Travis
Roy Yates
Chris Duncan, Attorney
N C Hickey, Administrator

VISITORS IN ATTENDANCE:

Sandra Barbree, Council Liasion
Kevin Cadenhead, Kennemer, Masters & Lunsford
Bob Welch, Finance Director, City of Freeport

OPEN PUBLIC MEETING:

President Bass opened the meeting at 6:30 p.m. Quorum present.

VISITORS COMMENTS:

None

APPROVAL OF MINUTES:

Upon motion by Director Brimage, second by Director Friudenberg, it was VOTED: Minutes of September 11, 2014, be approved as presented.

Vote: Yea: 5 No: 0 Motion Prevailed

PAYMENT OF BILLS:

Upon motion by Director Brimage, second by Director Friudenberg, it was VOTED:

The following bills be paid:

| | |
|--|------------|
| Stevens & Rau - note renewal documens | \$3,768.75 |
| Kemp Smith, LLP - note renewal documents | 4,270.00 |
| Kennemer, Masters & Lunsford - Audit | 9,810.00 |
| Schiffer Odom & Hichs - Legal thru 8-31-14 | 4,410.00 |
| Jennifer Hawkins, reimbursement - EDC computer | 1,689.11 |
| Jennifer Hawkins, reimbursement, PO 13-092 | 1,183.08 |
| Jennifer Hawkins, reimbursement, PO 13-093 | 1,851.57 |

Vote: Yea: 5 No: 0 Motion prevailed

There was discussion regarding hotel room rates for seminars, conventions, etc., for pesons attending these functions. Competetive rates should be investigated for any function.

2013 AUDIT PRESENTATION & REPORT:

The 2013 FEDC Audit Report was presented Kevin Cadenhead, Auditor, with the firm of Kennemer, Masters & Lunsford.

Client Advisory Comment letter, Communication With Those Charged with Governing letter, and Letter on Internal Control was submitted and discussed. It was again recommended the FEDC and City reach a formal, legal agreement as to the future ownership and operation of the marina facilities, and should the operation remain with the City and ownership with FEDC, it was recommended that an asset lease agreement or some other form of agreement be in place between FEDC and the City for the City's use of the assets.

Spical attention was called to purchasing bid requirements whereby FEDC failed to obtain competetive bids from qualifying vendors with expenditures/expenses in excess of \$50,000. The FEDC Board was advised that state and local policies require the Corporation to bid expenditures/expenses that exceed \$50,000 individually and in the aggregate, assuming a homogeneous product, was acquired during the Corporations fiscal year. It was recommended that a procedure should be established to prevent multiple purchases, each under the bid limit, from cumulatively exceeding the \$50,000 bid limit.

REMOVAL OF DEBRIS, TRACTS 1J1 & 1J2, McKINNEY ABSTRACT 87, BRAZOS RIVER:

Letter from General Land Office advising a derelict walkway and debris was located along the shoreline at this location. Current GLO policy requires that project sites be maintained in a clean, safe condition to prevent pollution to public waters and lands. The notice was referred to Gilbert Arispe who has been working with GLO to clean-up sites along City & EDC properties. It was noted he had discussed the clean-up with GLO on August 26, 2014, and was notified a 90 day period from 8-27-14 would be granted for the clean-up without penalty. Was advised would peform work with City employees, keep record of time and back-charge EDC for clean-up.

CHANGE OF OFFICERS OF EDC:

President Bass Brooks advised, that due to other commitments, he was resigning as President of EDC effective immediately but would remain as a Director of EDC. President Bass recommended the FEDC Board approve Troy Brimage as President of EDC.

By unanimous voice vote, Troy Brimage was elected President of FEDC, and assumed the Chair.

The Chair requested Bob Welch and Sandra Barbree remain for Executive Session.

EXECUTIVE SESSION

The Chair called the Executive Session to order at 6:35 PM for discussion/consideration of the following items:

- A. Consultation with bank representative regarding note renewal
- B. Consultation with Finance Director regarding FEDC bank account
- C. Consideration of personnel and administrative matter
- D. Consultation with FEDC attorney concerning pending or contemplated litigation or settlement offers concerning FEDC v. Royall, et al

The Chair closed the Executive Session at 7:30 PM.

OPEN SESSION

The Chair called the open session to order at 7:31 PM.

Action taken as a result of Executive Session items A, B, C, D :
No Action taken.

The next regular session of the FEDC will be 6:00 PM, October 9, 2014.

There being no further business to come before the Board, upon motion duly made and seconded it was voted the meeting adjourn.

Vote: Yea 5: No: 0 Motion Prevailed.

Meeting adjourned at 7:33 PM:

N C Hickey
Acting Secretary