

**CITY OF FREEPORT**  
**ECONOMIC DEVELOPMENT CORPORATION**  
200 West 2<sup>nd</sup> Street, Freeport, Texas 77541

STATE OF TEXAS            )  
  )  
COUNTY OF BRAZORIA    )  
  )  
CITY OF FREEPORT         )  
  )

BE IT REMEMBERED that the Economic Development Corporation of the City of Freeport met in regular session Thursday, July 27, 2017 at 6:00 pm in the City Hall Conference Room, located at 200 West 2<sup>nd</sup> Street, Freeport, TX, for the purpose of considering the agenda items.

**MEMBERS OF THE BOARD PRESENT:** Quorum Present

Jason Travis - President  
Tray Sullivan – Vice President  
Brad Stephens  
Ed Garcia  
Roy Yates  
Mark Freudenberg  
Jennifer Hawkins: Director  
Nat Hickey: Administrator  
Chris Duncan: Attorney  
Nicole Mireles: City Council Liaison

**Visitors in Attendance:**

None

**1. OPEN SESSION:**

Director Travis opened the meeting at 6:00 PM. Quorum was present.

**2. Approval of Minutes for July 20, 2017.**

Upon motion by Director Sullivan and second by Director Yates it was VOTED: to accept Minutes from July 20<sup>th</sup> meeting.

VOTE: Yea 6 No 0 Motion prevailed.

**3. Update on Kendig Keast Master Plan:**

Each board member had previously received a copy of the Master Plan proposed by Kendig Keast for Freeport. Each member had also received a copy of the interlocal agreement devised by Port Freeport. Port Freeport had also made some minor changes to the Master Plan agreement. No changes to the 'Scope of Services' were made and cannot be changed without agreement from all entities involved: City of Freeport, Port Freeport and Freeport EDC. The Interlocal agreement has been revised to accept president, Jason Travis signature as EDC president and Troy Brimage's signature as mayor. When all signatures are obtained it will be delivered to Port Freeport (all entities receiving a copy).

When all signatures are obtained for Kendig Keast Master Plan, it will be forwarded to Kendig Keast and their services will begin after the Labor Day Holiday as per Gary Mitchell from Kendig Keast.

**4. Discuss Western Seafood office rental:**

Director Hawkins has been approached by several interested parties in the past that wanted to rent out the old Western Seafood office as a weekend stay for fishing trips, etc. Ms. Hawkins presented the idea to the Board. President Travis, Director Freudenberg, and Director Yates stated this was not the kind of endeavor they felt was best for EDC or that particular structure.

**5. Budget Update:**

A preliminary budget was presented by Director Hawkins for input from the Board before proceeding to final budget. Director Hawkins rudimentarily budgeted for \$87,000 monthly; down \$4,000 monthly (\$48,000 annually) from 2017 budget. Recent economic indicators predict a drop in sales tax should be expected in 2018.

Director Sullivan requested a 2 year comparison at next budget proposal. President Travis suggested some revisions in allotted amounts. Director Hawkins updated the Board about Western Seafood and Southside Bank payments: 2018 will be our final payment to both entities.

The meeting was adjourned by President Travis at 6:45 pm.

Respectfully Submitted,

Jennifer Hawkins  
Executive Director